City of Montebello Fire Department
Montebello Community Assistance Program (MCAP)
COVID-19 Emergency Housing Assistance Program

APPLICATION CHECKLIST

Only COMPLETED applications will be passed onto eligibility review to be considered for grant assistance.

Please review all requirements and include all requested documents before submitting your grant application.

COMPLETED APPLICATIONS ARE THOSE THAT INCLUDE <u>ALL</u> OF THE FOLLOWING:

☐ Completed application (all questions are answered, including all attachments)

- This means that the application includes income information and signatures for **all** adult household members.

☐ Income source documents for **all** adult household members

- Please see *Household Income Worksheet* (included in application) for required source documents, as it will vary by income and household member

☐ Copy of rental agreement (if seeking rental assistance) or mortgage statement (if seeking mortgage assistance)

☐ Copies of past due notices for utility bills (if seeking utility assistance)

- Eligible utilities include electricity, gas, water, internet, and phone.

☐ Copy of CA Identification Card for applicant